

### **Questionnaire**

Patient Name	Da	ate of Birth	_//	M F
Address	Cit	ty	Zip	
SS# Email .	Address			
Primary Telephone # ()	Secondary	Telephone # (	)	
Emergency Contact Name		Phone # (	)	
Marital Status Single Marr	ied Divorced	Widowed		
Name of Primary Care Doctor		Phone # (	)	
Name of Pharmacy		_ Phone # (	_)	
Please provide insurance card (s) and	photo identification upor	n check-in		
Primary Insurance	Policy H	-lolder/Relation _		
Member ID #	Group #	<i>‡</i>		
Secondary Insurance	Policy	Holder/Relation _		
Member ID #	Group	#		
Name of referring physician/person _				
Have you ever been diagnosed with a	kidney problem Yes	No?		
If Yes, please explain				

#### Assignment and release

I, undersigned certify that (or my dependent) have insurance coverage as indicated above directly to Greater Houston Kidney Clinic all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether paid by my insurance. I hereby authorize the use of this signature of all insurance submissions. I have received, read and understand all documents given to me in regards to HIPPA rights as a patient, If the patient is a minor, I content to evaluation and treatment.

Signature \_\_\_\_\_

### Patient Record of Disclosures

The HIPPA privacy rule gives individuals the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communications or that a communication of PHI is made by alternative means, such as sending correspondence to the individual's office instead of the individual's home.

Home phone # ()	
Leave message with detailed information	
Leave message with call back number only	
Cell phone # ()	
Leave message with detailed information	
Leave message with call back number only	
Work phone # ()	
Leave message with detailed information	
Leave message with call back number only	
Written Communication	
Okay to mail to my home address	
Okay to mail to my work/office address	
Okay to fax to the following number (	)
Please list names of any individuals you would like	you PHI to be disclosed to
Name	Relationship
Signature	Date //

Patient Name	Date//
	wing medications? If yes, how many tablets per day week how long
Motrin, Ibuprofen, Advil, Aleve (Nephrosyn, Napro Tablets/Powder, Celebrex, Vioxx, Bextra, Diclofer	
Medication Allergies	Reaction
No Known Drug Allergies	
* If you have a detailed mediation list with you, ple	ease turn in with paperwork and skip this section.
Medication list	
Social History	
Never Smoker	
Former Smoker	
Quit Smoking When? Average pa	ack Day Years Smoked
Currently Smoking Average Packs	Day Years Smoked
Do you drink Alcohol? Yes No how often?	

Patient Name	Date//
Medical History	
<ul> <li>Hypertension (High Blood Pressure)</li> <li>Hypercholesterolemia (High Cholesterol)</li> <li>Neuropathy from Diabetes</li> <li>Stents in Heart</li> <li>Congestive Heart Failure (CHF)</li> <li>Emphysema or Bronchitis</li> <li>Bleeding form Digestive tract</li> <li>Hepatitis B Or C</li> <li>Arthritis</li> </ul>	<ul> <li>Diabetes Mellitus</li> <li>Eye problems from Diabetes Mellitus</li> <li>Heart Attack</li> <li>Pacemaker or Irregular Heart Rhythm</li> <li>Stroke (CVA)</li> <li>Heart Burn (Acid Reflux)</li> <li>Liver Disease</li> <li>Enlarge Prostate</li> <li>Cancer (List type)</li> </ul>
Thyroid Disease Migraine Headaches Kidney stones Blood Clots	Gout Seizures Anemia Kidney Disease

List any other medical conditions that you have had in the past \_\_\_\_\_

## **Hospitalization**

Hospital Name	Reason	Approximate Date

### **Surgical Procedures**

Procedure	Approximate Date

# Family History

Relationship	Conditions or Diseases	Age	Dece	eased
Mother			Y	Ν
Father			Y	Ν
Sister			Y	Ν
Brother			Y	Ν
Son			Y	Ν
Daughter			Y	Ν

# Review of Systems

Please check all that apply.

General	Urinary
<ul> <li>Fever</li> <li>Sweats</li> <li>Tired or Weak</li> <li>Weight loss or weight gain</li> <li>Loss of appetite</li> <li>Feeling cold</li> <li>Napping during the day</li> </ul>	<ul> <li>Feeling of not emptying bladder</li> <li>completely</li> <li>Pain with urination</li> <li>Blood in urine</li> <li>Foamy urine</li> <li>Smelly urine</li> <li>Stones or tissue in urine</li> </ul>

Head and Neck	Blood
<ul> <li>Sinus problems</li> <li>Bloody nose</li> <li>Vision problems besides glasses</li> <li>Lumps or bumps in neck</li> </ul>	Excessive bruising Excessive bleeding Lumps or bumps anywhere

Heart/Circulation	Neurologic
<ul> <li>Chest pain or pressure lying down</li> <li>Skipping heart beats</li> <li>Shortness of breath when lying down</li> <li>Leg or finger swelling</li> <li>Swelling around the eyes</li> <li>Pain in the legs when walking</li> </ul>	<ul> <li>Lightheadedness or dizziness</li> <li>Numbness or tingling in feet</li> <li>Numbness or tingling in hands</li> <li>Numbness around mouth</li> <li>Muscle twitching</li> <li>Muscle cramps</li> <li>Falls or near falls</li> </ul>

<u>Abdomen</u>	Mental Health
Nausea         Vomiting         Trouble with swallowing         Heartburn or indigestion         abdominal pain         Diarrhea         Severe constipation         Bloody or black stool	Depression, feeling down         Anxiety         Stress <u>Skin</u> Rash         Purple spots or lines         Skin sores

Lungs	Bones and Joints
<ul> <li>Cough</li> <li>Sputum production</li> <li>Snoring</li> <li>Shortness of breath at rest</li> </ul>	<ul> <li>New or unexplained bone pain</li> <li>Hot, red, or swollen joints</li> <li>Change in arthritis pain</li> </ul>

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please review it carefully.

This notice of Privacy Practices describes how we may use and disclose your protected health information (PHI) to carry out treatment, payment or health care operations (TPO) and for other purpose that are permitted or required by law. It also describes your right to access and control you PHI. "Protected Health Information" is information about you, including demographic information that may identify you that relates to your past, present or future physical or mental health condition and related to your past, present or future physical or mental health condition and related health care services.

<u>Uses and Disclosure of Protected Health Information:</u> Your PHI may be used and disclosed by your physician, our office staff and other outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law.

<u>Treatment:</u> We will use and disclose your PHI to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party. For example, we would disclose your PHI, as necessary, to a home health agency that provides care to you. For example, your PHI may be provided to a physician to whom you have been referred to ensure that the physician has the necessary information to diagnose or threat you.

<u>Payment:</u> Your PHI will be used, as needed, to obtain payment for your health care services. For example, obtaining approval for a hospital stay may require that your relevant PHI to the health plan to obtain approval for the hospital admission.

<u>Healthcare Operations</u>: We may use or disclose, as needed, your PHI in order to support the business activities of your physicians practice. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical students, licensing, and conducting or arranging for other business activities. For example, we may disclose your PHI to medical school students that see patients at our office. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and indicate your physician. We may also call you by name in the waiting room when your physician is ready to see you. We may use or disclose your PHI, as necessary, to contact you're to remind you of your appointment.

We may use or disclose your PHI in the following situations without your authorization. These situations include: as required by law, public health issues as required by law, communicable diseases, Health oversight, Abuse or neglect, Food and Drug Administration requirements, Legal Proceedings, Law Enforcement, Coroners, Funeral Directors and Organ Donation, Research, Criminal Activity, Military Activity, and National Security, Workers Compensation, Inmates, Required uses and disclosure. Under the law, we must make disclosures to you and when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requiems of section 164.500.

Other Permitted and Required Uses and Disclosures will be made only will your consent, authorization or opportunity to object unless by law.

You may revoke this authorization at any time, in writing, except to the extent that your physician or the physicians practice has taken action in reliance on the disclosure indicated in the authorization.

<u>Your Rights:</u> Following is a statement of your rights with respect to your PHI. You have the right to inspect and copy your PHI. Under federal law, however you may not inspect or copy the following records; psychotherapy notes; information compiled in reasonable of, or use in a civil, criminal, or administrative action or proceeding, and PHI that is subject to law that prohibits access to PHI.

You have the right to request a restriction of you PHI. This means you may us not to use or disclose any part of your PHI for the purpose of treatments, payment or healthcare operations. You may also request that any part of your PHI not be disclosed to family member or friends who may be involved in your care of the notification purpose as described in this Notice of Privacy Practices. Your request must state the specific restriction requested and to whom you want the restriction to apply .

Your physician is not required to agree to a restriction that may request. If physician believes it is in your best interest to permit use and disclosure of you PHI, your PHI will not be restricted. You then have the right to use another healthcare professional.

You have the right to request to receive confidential communications from us be alternative means or at an alternative location. You have the right to obtain a paper copy of this notice from us, upon request, even if you have agreed to accept this notice alternatively i.e. electronically.

You may have the right to have your physician amend your PHI. If we deny your request for amendment, you have the right to file a statement of disagreement with us and we may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

You have the right to receive an accounting of certain disclosures we have made, if any, of your PHI.

We reserve the right to change the terms of this notice and will inform you by mail of any changes. You then have the right to object or withdrew as provided in this notice.

<u>Complaints:</u> You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our privacy contact of your complaint. We will not retaliate against you for filing a complaint.

This notice was published and becomes effective on or before June 5, 2015.

We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected healthcare information. If you have any objections to this form, please ask to speak with our HIPPA Compliance Officer in person or by phone at our main phone number.

Signature below is only acknowledgement that you received this notice of our Privacy Practices:

	Print Name _	Signature	Date
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